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# CADDIS CONNECTION

California Developmental Disabilities Information System

July 2003 Newsletter

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## System Design Completed On-Time!

May 30 marked a major milestone for the CADDIS Project - the System Design deliverable was submitted to DDS for review and final approval. This deliverable defines how the ShareCare product will be customized to provide the detailed functionality that CADDIS will contain. It is the culmination of numerous design sessions held since February, including the input and review of over 100 Regional Center and DDS Subject Matter Experts (SMEs).

System Design was no small undertaking, as evidenced by the sheer size of the deliverable. Contained within the 7000+ pages were 114 specifications for core CADDIS functions and 132 specifications for standard CADDIS reports. In addition, the physical database model was presented.

The submission of the System Design deliverable also marks the transition from a design focus to a development focus. Although design specifications have been handed-off to developers on a flow basis after each detailed specification received approval from the SME design group, the CADDIS team focus now shifts to completing development activities and preparing for system and integration testing.

We thank all of the SMEs who have provided valuable input and insight to the design process as we celebrate completion of this milestone!

Department of Developmental Services

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## Committee's Corner

There has been a lot going on since the last CADDIS Connection. System Design involved the most personnel, but there were many other deliverables and activities being done in support of the CADDIS Project. The development of the Test Plan and Backup and Recovery Plan was completed. These plans describe in detail the procedures and responsibilities for the test phases and Backup and Recovery. There were numerous activities involving data, including the development of the Logical Data Model, Data Mapping and Conversion. There have been updates to the Technology Architecture and Security Plan as details were defined during the hardware installation at the Health and Human Services Data Center (HHSDC). Upcoming documents include the Training Plan and the System and Integration Test Environment. In the coming months a Project web-site will be available that will include a copy of the Training Plan and other important project information.

I want to extend my appreciation and thanks to all of the subject matter experts who have participated and reviewed many of the documents.

Becky Pipoly



## CADDIS Toolkit Training

The CADDIS project held seven training sessions in early June to introduce Regional Centers to the CADDIS Toolkit. More than 110 RC staff attended.

The training sessions covered an overview of the Toolkit and business process analysis techniques, as well as group and break-out sessions to provide hands-on experience with the Toolkit.

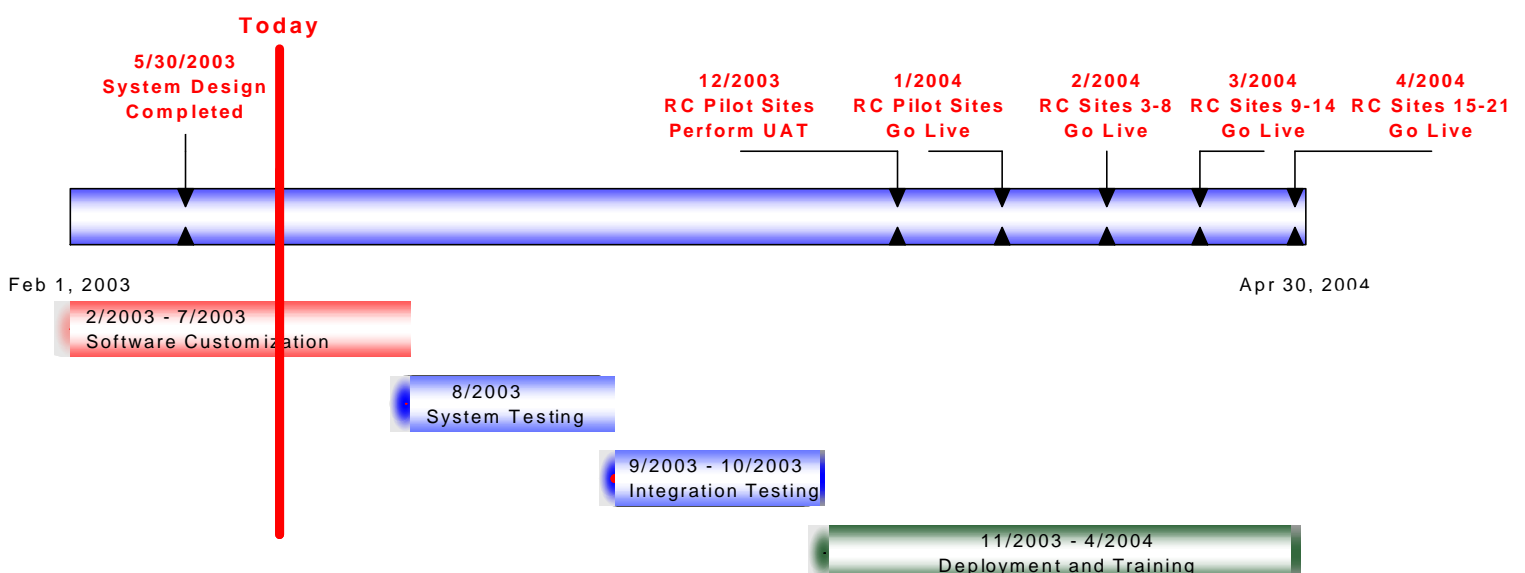
Regional Centers that hosted the training include San Diego, Harbor, San Gabriel / Pomona, Kern, Tri-Counties, East Bay, and Alta.

The Toolkit assists RC's to identify how CADDIS will impact their business processes. In addition, the Toolkit provides a method of documenting the changes and helps to establish timeframes for developing and implementing solutions to incorporate CADDIS into RC business processes. The Toolkit presentation and sample Toolkits are available on the CADDIS Design website. RC's may send DDS their completed Toolkits for posting to the CADDIS Design Web site to share with all RC's.

If you have any questions, please contact : [caddis@dds.ca.gov](mailto:caddis@dds.ca.gov)

## Project Schedule

Project Milestones are displayed below. The CADDIS Project has changed its approach to Pilot testing, based on workload concerns expressed by the pilot RCs. Originally, the Pilot RCs were going to perform full parallel processing (i.e., processing all working in SANDIS/UFS and CADDIS) for one month. The revised approach is that the pilot RCs will perform User Acceptance Testing (UAT) for one month prior to full cutover to CADDIS. Prior to UAT, all of the data for the pilot RCs will be converted and loaded into CADDIS. The pilot RCs will then execute test scripts that will process a subset of transactions in both SANDIS/UFS and CADDIS. The results of the transactions will be compared, adding further confidence that CADDIS will perform as required. At the completion of UAT, the data for the pilot RCs will be re-converted and the pilot RCs will begin using CADDIS exclusively.



## Wanted – CADDIS System & Integration Testers

The CADDIS Project Team is currently looking for volunteers to participate in System and Integration Testing for CADDIS, which will begin on August 4, 2003.

As a CADDIS Tester, you will be able to see, touch and feel the CADDIS application as part of the official Testing Team. In addition, your knowledge and experience will allow you to play a vital role in the success of CADDIS.

So, what does it take to be a CADDIS Tester? First, some background. System and Integration Testing are actually two separate and distinct types of testing activities that are planned for CADDIS, and each presents very real and exciting challenges and has a different testing focus.

System Testing is focused on testing the core system functionality in an end-to-end fashion. In System Testing, Testers will be performing Test Scripts that cover the most fundamental business scenarios that CADDIS will be required to perform, and the full set of Test Scripts for System Testing should cover an end-to-end view of CADDIS. **System Testing** is scheduled to begin on August 4<sup>th</sup> and will go through August 29<sup>th</sup>. Because System Testing covers only core system functionality, it requires fewer Testers than Integration Testing. Ten Testers will be required for System Testing, although more staff can be added, which would allow the creation of Tester/Recorder teams. A Tester/Recorder team is a team of two people, one of whom actually executes the Test Script steps and one of whom watches and records the results of each step. The Tester and Recorder may also switch roles.

**Integration Testing** follows System Testing and goes for seven weeks, beginning on September 2, 2003 and ending on October 17, 2003. Integration Testing builds on the end-to-end testing done in System Testing, and expands in scope to include testing the full scope of CADDIS functionality. Testers will once again be required to execute Test Scripts, but these will include more in-depth functionality than was used in System Testing and will also include other aspects of CADDIS such as reports and security access. Between 20 and 24 Testers will be required for Integration Testing, although more staff can be added, just like System Testing, allowing the creation of Tester/Recorder teams.

For both System and Integration Testing, each Tester will work directly with a Testing Lead. Each Testing Lead will be responsible for scheduling the testing of a specific Functional Area of CADDIS. So, as a Tester, you will be testing a specific sub-set of CADDIS functionality that leverages your specific business expertise.

So, what does it take to be a CADDIS Tester? You need enthusiasm, an interest in learning something new, and a willingness to share your business expertise. If you have these qualities, and you can devote at least one full week during the time periods listed above for System and Integration Testing, you could be a candidate Tester.

*If you would like more information on CADDIS testing activities or on how to volunteer as a Tester, please contact Brittney Trost at (916) 651-8398 or email [brittney.trost@dds.ca.gov](mailto:brittney.trost@dds.ca.gov)*

August 2003						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2003						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2003						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## System Design Subject Matter Experts

Thanks to all the SMEs who participated in System Design. We couldn't have done it without you!

Karen Powell	Mike Mintline	Dana Steinberg
Sue Wilbert	Tom Wilt	Kim Rolfes
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Jesse Soltero	John Popadak	Jennifer Kregness
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Carie Powell	Shirley Martin	Mutia Hull
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MaryLou Azevedo	Lynn Clark	Paula Signorelli
Michelle LaGandeur	Nancy Johnson	Richard Graham
Renee Kurjiaka	Stacy Shamblin	Richard Sochel
Rita Walker	Susan Hernandez	Steve Glabere
Steve Nakata	Amanda Jefferis	Andrew Kim
Terry Jew	Patrick Aulicino	Aurora Lorenzo
Todd Golterman	Barry Londer	Bernadette Daroca
Viki Youell	Jerry Sunada	Jose Reyes
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Irene Sleight	Laura Cepoi	Lidia Rosales
Jennifer Delaney	Ruth James	MaryLou Weise-Stusser
Martin Cogan	Ellen Stein	Patty Smith
Kerry Vincelli	Barry Chapman	Robert Martin
		Sharon Smyth